

Greater Detroit Intergroup #9026

Region V – WSO

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BYLAWS OF THE GREATER DETROIT INTERGROUP OF OVEREATERS ANONYMOUS

ARTICLE I - Organization Name

Section 1 - Name

The name of this organization shall be Overeaters Anonymous Greater Detroit Intergroup, Inc., also referred to as GDI, a non-profit Michigan corporation made up of representatives of individual meetings of Overeaters Anonymous, also referred to as OA.

Section 2 - Location

The principal office of Intergroup will be in the metropolitan Detroit area.

ARTICLE II – Purpose

Section 1 - Mission Statement from Articles of Incorporation

This corporation is organized and operated exclusively for educational purposes as provided by Section 501 (c)(3) of the Internal Revenue Code. It will hereinafter be referred to in this document as “Intergroup.”

The purpose of the Greater Detroit Intergroup is to carry the message of recovery to those with the problem of eating compulsively, by fostering the practice of the Twelve Steps and Twelve Traditions of Overeaters Anonymous, guided by the Twelve Concepts of OA Service; and to serve and represent member groups and/or Intergroups.

- A. To aid those with the problem of compulsive eating through the 12 Steps of OA.**
- B. To be guardian of the 12 Steps, 12 Traditions, and 12 Concepts of OA.**
- C. To coordinate and facilitate OA activities common to its membership.**
- D. To serve and represent the OA groups for which the Intergroup is formed.**

Section 2 – Operation

Its members shall manage the affairs of the Intergroup. The Intergroup members shall exercise all the powers granted by law to a Board of Directors of non-profit organizations. It shall operate in accordance with the 12 Steps, 12 Traditions and 12 Concepts of OA.

A. The Twelve Steps of Overeaters Anonymous are suggested for recovery in the Fellowship of OA. They cannot be amended by Intergroup. The Twelve Steps are:

1. We admitted we were powerless over food – that our lives had become unmanageable.
2. Came to believe that a Power greater than ourselves could restore us to sanity.
3. Made a decision to turn our will and our lives over to the care of God, *as we understood Him*.
4. Made a searching and fearless moral inventory of ourselves.
5. Admitted to God, to ourselves and to another human being the exact nature of our wrongs.
6. Were entirely ready to have God remove all these defects of character.
7. Humbly asked Him to remove our shortcomings.
8. Made a list of all persons we had harmed, and became willing to make amends to them all.
9. Made direct amends to such people wherever possible, except when to do so would injure them or others.
10. Continued to take personal inventory and when we were wrong, promptly admitted it.
11. Sought through prayer and meditation to improve our conscious contact with God, *as we understood Him*, praying only for knowledge of His will for us and the power to carry that out.
12. Having had a spiritual awakening as the result of these Steps, we tried to carry this message to compulsive overeaters and to practice these principles in all our affairs. *(Permission to use the Twelve Steps of Alcoholics Anonymous for adaptation granted by AA World Services, Inc.)

B. The Twelve Traditions of Overeaters Anonymous cannot be amended by the Intergroup. The Twelve Traditions are:

1. Our common welfare should come first; personal recovery depends upon OA unity.
2. For our group purpose there is but one ultimate authority – a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for OA membership is a desire to stop eating compulsively.
4. Each group should be autonomous except in matters affecting other groups or OA as a whole.
5. Each group has but one primary purpose – to carry its message to the compulsive overeater who still suffers.
6. An OA group ought never endorse, finance or lend the OA name to any related facility or outside enterprise, lest problems of money, property and prestige divert us from our primary purpose.
7. Every OA group ought to be fully self-supporting, declining outside contributions.
8. Overeaters Anonymous should remain forever non-professional, but our service centers may employ special workers.
9. OA, as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.
10. Overeaters Anonymous has no opinion on outside issues; hence, the OA name ought never be drawn into public controversy.
11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films, television and other public media of communication.
12. Anonymity is the spiritual foundation of all these Traditions, ever reminding us to place principles before personalities.

*(Permission to use the Twelve Traditions of Alcoholics Anonymous for adaptation granted by AA World Services, Inc.)

C. The Twelve Concepts of OA Service cannot be amended by Intergroup. The Twelve Concepts are::

1. The ultimate responsibility and authority for OA world services reside in the collective conscience of our whole fellowship.
2. The OA groups have delegated to World Service business Conference the active maintenance of our world services; thus, World Service Business Conference is the voice, authority, and effective conscience of OA as a whole.
3. The right of decision, based on trust, makes effective leadership possible.
4. The right of participation ensures equality of opportunity for all in the decision-making process.
5. Individuals have the right of appeal and petition in order to ensure that their opinions and personal grievances will be carefully considered.
6. The World Service Business Conference has entrusted the Board of Trustees with the primary responsibility for the administration of Overeaters Anonymous.
7. The Board of Trustees has legal rights and responsibilities accorded to them by OA Bylaws, Subpart A; the rights and responsibilities of the World Service Business Conference are accorded to it by Tradition and by OA Bylaws, Subpart B.
8. The Board of Trustees has delegated to its Executive Committee the responsibility to administer the World Service Office.
9. Able, trusted servants, together with sound and appropriate methods of choosing them, are indispensable for effective functioning at all service levels.
10. Service responsibility is balanced by carefully defined service authority; therefore, duplication of efforts is avoided.
11. Trustee administration of the World Service Office should always be assisted by the best standing committees, executives, staffs and consultants.
12. The spiritual foundation for OA service ensures that:
 - a. No OA committee or service body shall ever become the seat of perilous wealth or power;
 - b. Sufficient operating funds, plus an ample reserve, shall be OA's prudent financial principle;
 - c. No OA member shall ever be placed in a position of unqualified authority.
 - d. All important decisions shall be reached by discussion, vote and whenever possible, by substantial unanimity.
 - e. No service action shall ever be personally punitive or an incitement to public controversy; and;
 - f. No OA service committee or service board shall ever perform any acts of government, and each shall always remain democratic in thought and action.

ARTICLE III - Membership

Section 1 – Groups: Intergroup and Intergroup Member Qualifications

A. Each Intergroup shall be duly registered with the World Service Office of Overeaters Anonymous by submitting:

1. **A completed Intergroup Registration form.**
2. **Bylaws and/or a summary of its purpose and operating procedures, neither of which shall be in conflict with OA.,Inc. Bylaws, at a minimum, such bylaws or summary of purpose shall include a statement indicating that its primary purpose is to aid those with problems of compulsive eating through the Twelve Steps and Twelve Traditions of**

Overeaters Anonymous, guided by the by the Twelve Concepts of OA Service, and to serve and represent the OA groups from which it is formed: and

3. Complete registrations information on each of its affiliated groups.

B. An OA Overeaters Anonymous Groups definition:

a) *These points shall define an Overeaters Anonymous group:*

- 1) *As a group, they meet to practice the Twelve Steps and Twelve Traditions of Overeaters Anonymous, guided by the Twelve Concepts of OA Service.***
- 2) *All who have the desire to stop eating compulsively are welcome in the group.***
- 3) *No member is required to practice any actions in order to remain a member or to have a voice (share at a meeting).***
- 4) *As a group they have no affiliation other than Overeaters Anonymous.***
- 5) *It has affiliated as an Overeaters Anonymous group by registering with the World Service Office.***

b) *Virtual groups (groups which replicate face-to-face meetings through electronic media) may be an Overeaters Anonymous group if they:*

- 1) *otherwise meet the definition of Overeaters Anonymous groups***
- 2) *are fully interactive, and;***
- 3) *meet in real time.***

C. Any group that meets to practice the 12 steps and 12 traditions of OA may be a member of this intergroup.

D. All who have a desire to stop eating compulsively are welcome.

E. No member is required to practice any action in order to remain a member or be able to share.

F. A group may be formed by two or more persons meeting together and have no other affiliation other than OA.

G. A group wishing to affiliate with the Intergroup must register with the Intergroup by completing a registration form to be kept on record at the Intergroup Office. That group will then be registered by this Intergroup with the World Service Office.

H. Each group will re-register annually by June 1st with the Intergroup office.

- I. No group can be registered with another Intergroup and hold membership with the Greater Detroit Intergroup.

Section 2 - Intergroup Representatives (IR)

- A. Each represented group shall be entitled to one vote through its elected IR.
- B. Each registered group shall elect, by any method it chooses one representative and up to three alternates. Each group shall be free to designate alternates when the necessity arises.
- C. *The names of these representatives shall be designated on the group registration form, **which is filed each May 31st**.
- D. The Intergroup Rep's primary responsibilities are:
 1. to represent their group at all Intergroup meetings.
 2. to act as liaison making their group's conscience known.
 3. to see that all communications pertaining to GDI are made available to their group.

ARTICLE IV - Meetings

Section 1 - Meetings

Intergroup meetings will operate as an open forum. Any member of a group that is registered with Intergroup can attend GDI meetings and express opinions. **However**, only attendees **who have at least one year of current abstinence** shall have voting privileges.

Section 2 - Date of Meeting

The regular meeting of Intergroup shall be held monthly; location, date, and time to be determined by the Intergroup.

Section 3 - Parliamentary Authority

Meetings of Intergroup shall be conducted according to Robert's Rules of Order Newly Revised whenever said rules do not interfere with the By-laws of Intergroup or the principles of the Twelve Steps, Twelve Traditions, or 12 Concepts of OA Service and conforming to OA, Inc. Bylaws.

Section 4 - Quorum

A quorum at regular Intergroup meetings shall be voting members representing 10% of all groups registered with the Intergroup at that day, and two officers must be present. A simple majority of members present who are qualified to vote will determine the outcome of any vote unless otherwise specified herein.

Section 5 - Order of Business

The order of business for a regular Intergroup meeting shall be at the discretion of the Chair. A recommended order can be found in the Office Procedures Manual.

Section 6 - Special Meetings

- A. A special meeting of the officers or the Intergroup may be called by the Chair, a majority of the Intergroup Officers, or five Intergroup Representatives. Intergroup members and groups shall receive a 72-hour notice of a special meeting of Intergroup along with the purpose of

said meeting. A special meeting of the Officers requires only a 24-hour notice and may be called by phone **and/ or email**.

- B. A special Intergroup meeting will be scheduled to discuss the WSBC proposed agenda items after the agenda is received from World Service Office.

ARTICLE V - Voting

Section 1 – Officers

Each officer shall have one vote, except the chair, who may only vote to break a tie. **The ex-Chairman shall retain a voting privilege for one year following the holding of that office.**

Section 2 - Group Representatives

Each group's representative shall have one vote. In the absence of the representative, the alternate shall have the one vote. The absence of both representative and alternate from an Intergroup meeting shall deprive that group of representation, by vote, at that meeting. In an emergency, a group secretary or registered representative may appoint a nonregistered alternate to serve for one meeting only.

Section 3: Abstinance

To have voting privileges an Intergroup Representative shall have at least 6 months of abstinance effective July 10, 2013.

To have voting privileges an Intergroup Representative is required to have one year abstinance effective July 15, 2014.

Section 4 - Committee Chairpersons

Each Committee Chairperson shall have one vote. The absence of the Chairperson from a meeting shall deprive that committee of representation, by vote, at that meeting.

The abstinance requirement of one year to be the Chair of a Standing Committee will be effective July 15, 2014.

Section 5- Region V Representatives and WSO Delegates

Each Region V Representative or World Service Organization Delegate shall have one vote.

Section 6- One Vote

No person shall have more than one vote at any given time.

Section 7 - Motions

Only voting members of Intergroup may make a motion. Only a voting member of Intergroup may second a motion.

ARTICLE VI - Officers

Section 1- Membership

- A. Intergroup officers shall consist of a Chairperson (Chair), Vice-Chairperson (Vice-Chair), Treasurer, Recording Secretary, Corresponding Secretary, and Advisor.
- B. The Treasurer is a paid position not subject to having a limited term to serve. Payment to the Treasurer for services should not exceed \$50.00 monthly.
- C. The Advisor is the immediate past chairperson and shall serve as a voting member of GDI for one year.

Section 2 – Qualifications

- A. A nominee for GDI officer must have been a member of OA for at least two years
- B. Be working the 12 steps of OA
- C. ***Have at least one year of current abstinence.***
- D. Be willing to give service
- E. Have given service to Intergroup sometime during the previous twelve-month period.

Section 3 - Term of Office

- A. A term of office shall be a period of 24 months, with the exception of Advisor whose term is 12 months.
- B. An officer (excluding Treasurer) shall serve no more than two consecutive terms in the same office.
- C. Upon election as officer, member shall cease to be representative of their group and that group shall elect a new IR.
- D. Any officer shall, on expiration or termination of the term of office, deliver all monies, books, and other property of Intergroup to the Chair within a maximum two-week period.

Section 4 – Nomination

- A. Nominations for Officers will be accepted in writing or in person from the beginning of the August Intergroup meeting through the close of nominations at the election meeting in September.
- B. Nominations may be submitted to any Officer.

- C. The candidate must accept the nomination in person, by phone, in writing, **or by email** to be able to run. In writing is the preferred mode of notification.
- D. Any voting member of Intergroup may place a name in nomination. Nominations do not have to be moved or seconded.

Section 5 – Election

- A. Each officer shall be elected at the regular Intergroup meeting held in September. That newly elected officer will assume office immediately following that September meeting.
- B. The Chair and Treasurer shall be elected on alternate years with the Chair elected in the even- numbered year and the Treasurer elected in the odd -numbered year.
- C. Elections shall be by written ballot. When contested, each candidate shall be encouraged to appoint a teller to witness the counting of the ballots. A voice vote may be taken if there is only a single nominee for the position.
- D. Elections shall be simple majority of a quorum of voting members present at the meeting. The candidate need not be present to be elected.
- E. If an Intergroup Rep (IR) with the right to vote is unable to attend the election meeting for good reason, a written proxy will be accepted so long as it is received by the Bylaws Chairperson 24 hours prior to the election.

Section 6 – Vacancy

- A. Vacancies occurring in the offices of Intergroup shall be filled, by election, at the second regular Intergroup meeting after the vacancy has occurred.
- B. The first regular Intergroup meeting will be used for the nomination process.
- C. The newly elected officer will serve that office until the next September election meeting.
- D. The newly elected officer will, at the end of this period, be eligible to run again for this office as a “new officer” for a maximum of two consecutive terms.

Section 7 - Resignation

- A. Any officer may resign at any time, for any reason, by formally notifying Intergroup in person, by phone, or in writing, **or by email**. In writing is the preferred mode of notification.
- B. Notification of resignation shall be submitted to the Chair. In the absence of the Chair, any officer may be notified.

Section 8 – Removal

- A. Any officer may be removed from office for just cause.

- B. To ensure proper safeguards, prior to removal from office, the status of the officer in question shall be reviewed and a recommendation for removal submitted by a Special Committee appointed by the Chair.
- C. The process shall be as follows:
1. In the absence of a Chair or if the Chair is under review, the next ranking officer shall appoint the Special Committee.
 2. This Special Committee shall consist of at least three officers, committee chairs or region reps, and at least two group representatives.
 3. The Special Committee shall give its recommendation at the next regularly scheduled or special meeting.
 4. If recommendation is for removal, Officer's duties shall be suspended at that time.
 5. There shall be at least one month between the appointment of the Special Committee and the final vote for removal.
- D. A final vote for removal shall occur at the next regularly scheduled or special meeting. A simple majority vote of the Intergroup members present and qualified to vote is needed with a quorum present.

Section 9 - Duties of Officers A. Chairperson

1. shall act as guardian of the Twelve Steps, Twelve Traditions, and Twelve Concepts of OA Service.
2. shall conduct all regular or special meetings of Intergroup, establish meeting agenda, and have copies of agenda available.
3. shall call emergency and special meetings of the Officers and Intergroup as necessary.
4. shall serve as ex-officio member of all standing committees
5. shall act as Regional Rep and WSO delegate-at-large

6. shall, at the beginning of the term, appoint chairpersons for all standing committees; these appointments are subject to approval of the Intergroup.
7. shall appoint, upon a vacancy, a replacement committee chairperson, upon approval of the Intergroup
8. shall sign on all accounts and be authorized to co-sign checks
9. shall be the contact person for WSO information
10. with the Treasurer, shall negotiate the office lease or appoint a representative
11. shall serve as active member of Bylaws Committee
12. shall ensure that the general account of the Intergroup be audited annually (refer to Webster: audit (vt): to examine with intent to verify)

B. Vice-Chairperson

1. shall attend monthly Intergroup meetings
2. shall serve in the absence of the Chair
3. shall serve as an ex-officio member of all committees
4. shall sign on all accounts and be authorized to co-sign checks

C. Treasurer

1. shall attend monthly Intergroup meetings
2. shall be familiar with and use standard accounting procedures
3. shall maintain checking and savings accounts for the Intergroup – as approved by the Intergroup
4. shall maintain accurate records of all contributions to Intergroup and of all disbursements of monies for the operation of the group

5. shall provide Intergroup with monthly financial reports to be included with the minutes
6. shall maintain Intergroup financial records/reports and keep them on file in the office
7. shall sign on all accounts and be authorized to co-sign checks
8. shall insure the timely and proper filing of all federal, state, and local documents and timely payment of all state taxes and fees
9. shall not write a check in excess of \$100, except for ordinary and necessary budgeted items, without approval of the Intergroup (Monies held in reserve by individual groups are exempt.)
10. shall serve as an active member of the Finance Committee
11. shall assist the Finance Committee in the production of the annual budget
12. shall assist with the annual and/or any other audit, with finance committee
13. with the Chair, shall negotiate the office lease or appoint a representative

D. Recording Secretary

1. shall attend monthly Intergroup meetings
2. shall record the minutes of the Intergroup meetings
3. shall maintain at the office, files of Intergroup minutes, reports, and attendance sheets.
4. shall be responsible for copying the approved meeting minutes and have copies available in the OA office within 10 days for distribution
5. shall serve as an active member of the Region Rep/Delegate Committee
6. shall provide attendance sheets at Intergroup meetings
7. shall be responsible for mailing Intergroup minutes and/or information to individual group secretaries, representatives, and Intergroup Officers

E. Corresponding Secretary

1. shall attend monthly Intergroup meetings.
2. shall read WSO correspondence at Intergroup meetings.
3. shall have responsibility for annual "individual group registration with GDI" , to send out form requesting current information and compile information when received.

4. shall write any letters required or requested by the Intergroup and/or Chair.
5. shall maintain current list of Officers, Committee Chairs, group representatives/alternates (IR), and secretaries of OA groups registered with GDI.
6. shall keep WSO informed of all changes of group information.
7. shall maintain WSO information forms as requested or necessary.
8. shall be responsible for distribution of updated meeting lists to group secretaries, Intergroup Officers, Helpline Chair, Region V.
9. shall serve as an active member of the Office Committee
10. shall sign on all accounts and be authorized to co-sign checks

F. Advisor

1. shall be the Immediate Past Chair (IPC), as ex-officio having voting privileges for one year
2. shall attend monthly Intergroup meetings
3. shall advise the Chair in matters requested

ARTICLE VII- Region Representative/WSO Delegate

Section 1 – Qualifications

- A. A nominee for Region Representative / WSO Delegate must have been a member of Overeaters Anonymous for at least two years and have given at least two years of service beyond the group level.
- B. The World Service Business Conference Delegate/Alternate shall have at least one year of current abstinence and meet qualifications and requirements as outlined and defined in the OA, Inc. Bylaws, Subpart B, Article X, Section 3c 1, **as stated below from OA, Inc. Bylaws, Subpart B:**

Article X – Meetings of Delegates, Section 3 – Delegates

b) Qualifications/Selection

- 1) ***Qualifications for selection of World Service delegates/alternates shall be set by each intergroup, region (in the case of region delegates) or service board provided that each delegate/alternate shall have at least one year of current abstinence and at least two years of service beyond the group level. (Permission for any exception in qualifications for valid reason, if deemed***

credible by the trustees, may be received by application to the World Service Office.)

Section 2 – Election and Eligibility of Region 5 Representatives.

- A. Each Region 5 representative and alternate shall be elected by the Intergroup they represent to serve for a two-year term. Elections shall be held at an intergroup meeting for which all member groups have been given prior notice.**
- B. Region 5 representatives and alternates shall be selected for judgment, experience, stability, willingness, and for faithful adherence to the Twelve Steps, Twelve Traditions and Twelve Concepts of Overeaters Anonymous.**
- C. Region 5 representatives and/or voting alternates shall have at least one (1) year of current abstinence upon submitting their qualifications. Permission for any exception may be requested by an intergroup from the Region 5 executive board at least fifteen (15) days prior to the Region 5 Assembly.**
- D. Each Region 5 representative/alternated shall be the sole judge of his/her abstinence and maintenance.**
- E. Selection for Region Reps/Delegates shall occur at the September election meeting.**
- F. The Chair will serve as Region Rep–at-large for the Intergroup. The number of region representatives allowed is determined by Region V Bylaws. The number of WSBC delegates is determined by OA, Inc. Bylaws. Both are based on the total number of groups registered with Intergroup at that time.**
- G. The Intergroup shall be entitled to one delegate for every 15 OA groups it represents for WSO conferences and one representative for every 10 OA groups for region assemblies. The Chair of the Intergroup shall be one of these region reps/delegates.**
- H. Any voting member of Intergroup may place a name in nomination. Nominations do not have to be moved or seconded. The nominee must accept in person, by phone, via email or in writing, to run.**
- I. All delegates shall be elected by a written ballot from the names submitted.**
- J. Elections shall be a simple majority of a quorum of voting members present at the meeting. The candidates need to be present to be elected.**

Section 3 - Term of Office

- A. Region Reps/Delegates shall serve two-year terms. One half of the positions will be elected on alternate years.**
- B. Region Reps/Delegates shall not serve more than two **full** consecutive terms.**

Section 4 – Duties

- A. Region Reps/Delegates shall attend monthly Intergroup meetings.
- B. Region Reps/Delegates shall serve on a standing committee of GDI.
- C. Region Reps and WSO delegates shall represent the Intergroup at Regional Assemblies and WSB Conferences whenever possible.
- D. Region Rep/Delegate Committee shall submit a written report of any Region Assemblies or WSB Conference, **within 5 weeks, at an Intergroup meeting.** This report shall be submitted **by the Delegate Chair** to the Chair, to the Recording Secretary and to the newsletter editor. An oral report may be delivered at the Intergroup meeting.
- E. One copy of all printed materials accumulated by Region Reps/Delegates belongs to Intergroup, and will be filed at the Intergroup office.

Section 5 - Resignation/Removal

- A. Any Region Rep/Delegate may resign at any time for any reason by formally notifying Intergroup in person, in writing, **via email** or by phone.
- B. Notification of resignation shall be submitted to the Chair.
- C. Any Region Rep/Delegate may be removed from office by a simple majority vote of the Intergroup members present and qualified to vote at a regular Intergroup meeting with a quorum present.

Section 6 – Funding

- A. Region Reps/Delegates will be funded by a vote of the Intergroup **for a hotel room, based on sharing a minimum of two Reps per room. Also, plan on traveling together with shared traveling expenses whenever possible.**
- B. Region Reps/Delegates will be reimbursed upon presentation of **an itemized list of expenses with receipts** to the Treasurer.
- C. **The Treasurer may give funding in advance to the Rep/Delegate if requested. It is understood that any advanced funds not used shall be returned to the Treasurer.**
- D. Region Reps/Delegates shall be welcome to attend said meetings at their own expense. Attendance under these circumstances or failure to do so shall not in any way reflect positively or negatively on the Region Rep/Delegate.

ARTICLE VIII - Committees

Section 1 - New Committees

The Chair shall recommend such committees as are needed for the welfare and operation of the Intergroup with the approval of Intergroup.

Section 2 - Committee Chairpersons

- A. After a new Intergroup chair is elected, the chair shall appoint chairpersons for all standing committees, pending the acceptance of the position by the appointee; and pending approval of the appointment by the Intergroup.
- B. All committee chairpersons shall attend all regular Intergroup meetings.
- C. All committee chairpersons shall hold committee meetings as needed.
- D. Each committee shall submit a written budget request to the Finance Committee one month prior to the budget meeting for the coming year.
- E. All receipts for reimbursement from a committee must include date, item, and be signed by committee chair before payment can be made.
- F. Term of service shall be two years beginning and ending with election meeting of the Chair.
- G. **An abstinence requirement of one year, to be the Chair of a Standing Committee, will be effective July 15, 2014.**

Section 3 – Reports

- A. Each standing committee chairperson shall deliver a written report of current month's activities to the Chair, with a copy to the recording secretary for the minutes. In addition, an oral report may be given to the Intergroup.
- B. If the committee chairperson cannot attend the meeting, the committee chairperson shall send the report with a representative or by another means.

Section 4 - Resignation/Removal

- A. Any committee chairperson may resign, at any time for any reason, by formally notifying the Chair in person, by phone, or in writing. Written notification is preferred.
- B. In the absence of the Chair, the Vice-Chair or any officer may be notified.
- C. Any unexplained failure to attend monthly Intergroup meetings and submit written reports for 4 consecutive meetings is just cause for that position to be reviewed. The Intergroup Chair must notify the Committee Chair of the review.
- D. When a vacancy occurs, the outgoing committee chairperson shall return all pertinent information to the GDI office within two weeks.

Section 5 - Standing Committees and their Duties (alphabetical order, not order of importance)

- A. Bylaws

1. Shall review the Bylaws and make recommendations to Intergroup as needed.
2. After amendments to the Bylaws are passed by the Intergroup, the committee shall update the written document.
3. Shall correct grammar, punctuation, and spelling in written document, as long as it doesn't change the meaning, without requiring Intergroup vote.
4. At all regular and special Intergroup meetings the Chair shall have copies of Bylaws available and shall act as Parliamentarian.

B. Computer Communication

1. Shall provide Region V with current GDI member information.
2. Shall design and maintain GDI website.
3. Shall develop procedures for using, maintaining, and backing up computer system.
4. Shall make technical recommendations as needed.

C. Finance

1. Shall serve in an advisory capacity to the Intergroup on all financial matters.
2. Shall review all income and expenditures at least quarterly and make recommendations to Intergroup when necessary.
3. Shall, with the Treasurer, submit a written budget to the Intergroup.
 - a. Proposed budget shall be submitted to Intergroup and mailed to all groups for review two months prior to new fiscal year.
 - b. The Intergroup shall vote on budget one month prior to new fiscal year.
4. Shall with the treasurer, submit a written annual report to the Intergroup.
5. To avoid the appearance of impropriety, the Finance Committee Chair shall not chair any other committee nor hold the office of treasurer.

D. Help Line

1. Shall maintain 24 hour service for OA local meetings and special events.
2. This committee chair shall organize volunteers to staff the Information & Help Line.

3. Shall be responsible for reviewing telephone expenses and making recommendations to Intergroup when services need to be changed.

E. Literature

1. Shall place literature orders to keep the office stock current; the Chair of this committee will consult with the Treasurer regarding availability of funds.
2. Shall determine pricing of literature.
3. Shall track literature purchases and sales.
4. Shall conduct a yearly inventory of the literature prior to fiscal year.
5. Shall submit a written review of new literature to *Loveline*.

F. *Loveline* Newsletter

1. Shall supervise and edit the publishing of the *Loveline*.
2. Included in the *Loveline* may be changes in meetings, places, and times; up-to-date listing of Intergroup officers; standing committee chairpersons; region reps and delegates; speaker and sponsor list; and other OA articles.
3. Bulk Mail sub-committee
 - a. Shall mail to subscribers, secretaries, and representatives of each group.
 - b. Shall maintain bulk mail permit and adequate volume for bulk mail rates.

G. Office

1. Shall consist of the chair, hereinafter referred to as Office Manager, and the office volunteers.
2. The Office Manager has the responsibility of training and coordinating volunteers for optimum office coverage.
3. Shall determine the procedures of the Intergroup office and maintain an Office Procedures Manual.
4. Shall keep accurate records of all group donations, literature sales, and manage safe handling of monies collected, and coordinate this with the treasurer.
5. Shall direct a physical inventory of the office prior to new fiscal year.

H. Public Information

1. Shall act in a public relations capacity, bringing Overeaters Anonymous to the attention of the compulsive overeater.
2. Shall be consistent with Tradition Eleven which states our PR policy is based on attraction rather than promotion.
3. Shall handle inquiries and distribute information about OA for the general public and for special groups including HIPM (Hospitals, Institutions, Professionals, and Military) and Young People.

I. Region Rep/Delegate Committee

1. Shall consist region reps and delegates elected each year and the Chair.
2. This committee shall submit a written report of Region Assemblies or WSB Conferences at next scheduled Intergroup meeting from those attending event.
3. Report shall go to Recording Secretary for inclusion in minutes and the newsletter editor. An oral report may be delivered at the Intergroup meeting.
4. Shall meet before events to coordinate registration, travel and other arrangements.
5. Shall meet following event to collaborate on written report and collected materials.

J. Speaker/Sponsor

1. Shall maintain a current "Speakers and Sponsors List" for the Intergroup and send updated, monthly copies to the *Loveline* Chairperson.
2. "Speaker and Sponsor List" shall indicate areas of recovery as provided by participants.
3. Shall work in cooperation with the Public Relations Committee and any other committee seeking speakers or sponsors.

K. Special Events

1. Shall coordinate all special events sponsored by Intergroup.
2. May act as an advisor to events not sponsored by Intergroup, if asked to do so, being ever mindful of the Twelve Traditions.
3. Shall provide Finance Committee with a proposed budget for each event.
4. Shall within the month after, provide the Treasurer complete financial accounting of event.

L. Twelve-Step-Within

1. Shall be responsible for developing activities focusing on recovery for OA members.
2. Shall lend assistance to groups for developing activities.
3. When asked, shall lend assistance to any meeting needing to increase attendance.

ARTICLE IX - Sources of Funds

Section 1 – Primary Source of Funds

Funds to support Greater Detroit Intergroup shall come from voluntary contributions from Overeaters Anonymous groups registered with Intergroup.

Section 2 – Secondary Sources of Funds

- A. From occasional special projects or activities authorized by Intergroup; these special projects or activities shall conform to Tradition Six.
- B. From personal contributions from OA members, the maximum donation by any individual is limited to two thousand dollars (\$2,000) annually.
- C. From the sale of OA approved literature.
- D. The maximum allowable bequest to the Intergroup by an individual OA member is to be limited to \$30,000.

Section 3 – Outside contributions

- A. Outside contributions of any amount will be graciously declined. The acceptance of bequests or donations from any outside source is prohibited.
- B. The Intergroup shall not accept the responsibility for trusteeship over, or enter into the distribution or allocation of funds set up outside of Overeaters Anonymous.

Section 4 – Prudent Reserve and Other Funds

- A. There shall be no gross accumulation of funds beyond current necessities except for:
 1. Retention of a Prudent Reserve Fund (six months operating expenses plus an additional six months rent),
 2. Contingencies,
 3. Seed money for special events or activities (a third of the prudent reserve.)

- B. Excess funds shall be donated to World Service Office/Region V as directed by Intergroup.

ARTICLE X - Amendments to Bylaws -----REVISED

Section 1 – Proposed Amendments

- A. All proposed amendments to the Bylaws must be submitted in writing to the Bylaws Committee Chairperson and to the **Intergroup Chairperson**.
- B. Proposed amendments may be submitted by any member of OA affiliated with **the GDI**.
- C. All groups registered with Intergroup and all officers, committee chairs, and delegates shall be notified of the meeting to vote on the proposed Bylaw's amendment in writing, **or by email** no less than 20 days prior to the Intergroup meeting.
- D. If the Bylaw Committee opposes a proposed amendment, the writer of said amendment shall have the right to bring the amendment to the Intergroup.
- E. **The Greater Detroit Intergroup may not make amendments to the Twelve Steps, Twelve Traditions and Twelve Concepts except as per OA, Inc. Bylaws, Subpart B, Article XIV, Section 1, as stated below from OA, Inc. Bylaws, Subpart B:**

Article XIV – Bylaw Amendments, Section 1 – Procedure

Subpart B of these bylaws may be amended as follows:

d) Except as otherwise specified by these bylaws, proposed amendments to Subpart B may be adopted by a two-thirds vote of the delegates present and voting provided a quorum is present.

Section 2 – Voting on Amendments

- A. Bylaws may be amended, deleted, or added at **the Intergroup meeting specifically called to amend the Bylaws**, by a simple majority vote of members present when there is a quorum.
- B. If an Intergroup representative with the right to vote is unable to attend the amendment meeting for good reason, a **vote shall** be accepted as long as it is received by the Bylaw Committee Chair or **the Intergroup Chair** 24 hours prior to that meeting. **The format may be by mail, or email.**
- C. This document and all future amendments shall be effective upon passage at the close of the voting session unless otherwise noted.
- D. Changes to grammar, punctuation, and spelling may be done without Intergroup vote, so long as there is no change in meaning.

ARTICLE XI – Distribution of Assets Upon Dissolution

Section 1

In order to deregister, an intergroup must submit a written request to the World Service Office, region chair and region trustee.

Section 2

Upon dissolution, any assets remaining after all creditors, expenses, court costs, and/or attorney fees are paid, shall be distributed exclusively to charitable, religious, scientific, literary, or educational organizations which would then qualify under the provisions of Section 501 (c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended. (It is suggested that the funds go to World Service Office of Overeaters Anonymous if it meets the 501(c)(3) provision above.)

Section 3

No part of the net earnings of this Intergroup shall ever be used for the benefit of, or be distributed to, its members, trustees, officers, or other private persons. The Intergroup shall be empowered to pay reasonable compensation for services rendered and to make payment and distribution in furtherance of the express purpose for which it is formed.

ARTICLE XII - Legal Disclaimer

Section 1

No part of the net earnings of Intergroup shall ever be used for the benefit of or be distributed to its members, officers, delegates, or other private persons. Ordinary and necessary expenses may be reimbursed.

Section 2

The Bylaws of the Intergroup are guidelines for conducting the reasonable and necessary business affairs of this group, effective March 22, 2014. All previous Constitutions and Bylaws for this group are, with the acceptance of this document, hereby declared ineffective.

Section 3

The Chair, from the time of the official adoption, is authorized to enact any and all changes necessary to bring Intergroup into accordance with this document. Regarding amendments to this document, the Chair is authorized to enact any and all changes so amended from the time each amendment has been accepted by Intergroup.

Section 4

This organization is managed as a voluntary directorship. In the absence of fraud or willful misconduct, the Officers, Employees, and Volunteers of the Intergroup shall not be personally liable for its debts, obligations, or liabilities; and the Intergroup shall indemnify any Officer, Employee, or Volunteer of the Intergroup, or any person who may have served at its request as a Director or Officer of another organization, whether for profit or not for profit, against claims or expenses actually and necessarily incurred in connection with the defense of, or any liability arising from, any action, suit, or proceeding of any nature arising out of or in connection with Intergroup activities.

The Intergroup may purchase and maintain insurance on behalf of any person who is or was an Officer, Employee, or Volunteer against any liability asserted against them in any such capacity as stated in the immediately preceding paragraph. Indemnification by the Intergroup will cover all amounts above and beyond policy coverage or items not included in coverage except fraud or willful misconduct.

Amended:

02/22/2014 to include Feb 11, 2014 vote on abstinence requirement for voting privilege.

03/22/2014 to bring GDEIG Bylaws up to compliance with OA, Inc. Bylaws as of WBSC 2013.

10/23/2021 to allow Treasurer position to be paid and without term limits.

Officer Signature: _____ Date: _____

Officer Signature: _____ Date: _____